



Faculty of Technology
Application for a Progress Report/Confirmation of Studentship/
Character Certificate

1. Name of Applicant :

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(Given Name, Middle Name, Surname)

2. Student's Registration No:

3. Mailing Address of student:

4. Telephone No: (i). Residence:

(ii). Mobile:.....

5. Purpose of the requested letter:

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6. Type of the requested letter:

i. Progress report:

(ii). Confirmation studentship:

(iii). Character Certificate:

(iv) Recommendation letter:

v. Any other type:

7. Whom to be addresses the letter:

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8. When is need Day: Month Year.....

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Signature of the student

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Date